

JOB OPENING: Full-time Teller

40 hours/week: Monday-Friday 8:45 am - 4:30 pm

Choice of Medical Insurance or Retirement Benefit

Characteristics:

- Professional attitude and appearance
- Courteous and extroverted
- Punctual and precise

Duties:

- Greeting and assisting members
- Accurate cash handling
- Executing electronic transactions
- Verifying and depositing/cashing checks
- Answering phones and basic troubleshooting
- Opening/closing accounts
- Fielding basic loan inquiries
- Performing various routing office tasks

- **No phone interviews or walk-in interviews please**
- **Part-time is NOT available**
- **Work schedule is Nonnegotiable**

How Do I Apply?

1. Pickup application in person or download from our website
<http://www.raleighcountyefcu.com/> (click on "Job Openings" tab on login screen)
2. Application may be dropped off, faxed, or emailed
3. Fax to 681-238-5817 or e-mail to rcefcu@suddenlinkmail.com
4. Qualified applicants will be contacted for an interview
5. Resumes accepted but not required